

UCC Council Meeting Minutes

Friday, November 13, 2015
12:30-2:30
Library 213 (Paterson Room)

Attendance: M. Bovor, D. Weisberg, K. Sundstrom, P. Von Dohlen, J. Ekeocha, P. Nagaraj, M. Williams, R. Baird, L. Orr, J. Bone, W. Davis, N. Weiner, K. Swanson, C. Chao, P. MacDonald, B. O'Broin

Meeting called to order at 12:37

1. **Adopt Agenda** – not enough people to reach quorum.

Non agenda Business: The UCC welcomes Priya Nagaraj to the council.

2. **The minutes will be approved next meeting.**

3. **Director's Report**

- We have the 19th booked for the C&CR roundtable. 10 AM in the Paterson room. We have a number of people signed up to talk, key players in teaching CE.
- We are starting to think about T.I assessment for next semester.
- Congratulations to Wartyna Davis for putting through the special topics course 399 New Orleans.
- Lynne and I met with Jonathan Lincoln and he will address how these special topics courses will happen in the future.

Area 4 panel – Rebecca Baird

- Two people have dropped off the panel, we need to get more people on so two new people have been approached, Elizabeth & Stephanie. However, both are PHIL faculty and there is concern that the panel will become too HSS related. There needs to be more diversity of departments. Is there a set process to how we replace people on the committee?
2 other courses are now waiting.

Comments:

- Ask if one will step down and re-do appointing.
- Why would we turn down anyone that wants to serve?
- It is important to have representation across the colleges.
- An email from May to all faculty is usual for review panel openings.
- Talk to Nicole to see what she can suggest. Can announce in senate meeting, or can suggest alternatives.
- Panel needs to have 5 or 7 members (probably 5)
- All are out of sync, some have 5, 6 or 7.
- Rafael Matos, left the university.
- Authorization is not needed, the panel will continue with work anyway.
- If the panel ends up with nothing but HSS as no one else volunteers, we will have to stick with it.
- One panel member is questioning the choices/readings the faculty member is assigning for D&D. -Is this the panel's purpose? Should it not have been held at CCC?
The review panel's position is to assess if the course meets the learning and UCC area outcomes, can you see evidence of that?

Recap about earlier faculty/panel stalemate about course content re. SLO's is on the minutes for the 10/16/15 meeting.

- Do panels have the charge sheet?
 - There's guidelines in the UCC council manual & on the blackboard.
- Maggie will send email to ALL the panel members reminding of procedure.
- Do people need an opportunity to re-ground? Early UCC people not on the committees any more – newer people need preparation/orientation.
- The official guidelines state that appeals should be made directly to the review panel.
- All info is on blackboard and in manual. Should we ask all panel members & UCC to meet? – orientation will happen.
- Should there be a shift in responsibilities towards assessment?
- We can also use panels for 5 year review of courses – we need to have a conversation with ALL review panel members about the 3 issues.

Review panel breakdown:

Area 1: Personal Wellbeing

L. Dean quit from business econ/finance.

-Two vacancies. Ideally a PBH representative.

Area 2: Expression:

Open faculty position.

Area 2: Historical and philosophical perspectives

Open professional Staff position

Area 3: Social and Behavioral sciences

No open positions

Area 3: Science/Quantitative

S. Ranjan is on sabbatical in the spring.

-What is the process for getting a sabbatical replacement?

-It is not a huge problem if no one replaces them as there are not many courses going through.

Area 4: Diversity and Justice

Elizabeth & Stephanie, PHIL new staff.

Area 5: Community and Civic Engagement

No open positions.

Area 6: Global Awareness

2 open positions

Tech Intensive:

Priya Nagaraj is also on the panel.

Writing Intensive:

Jim Houser Retired. Liane Roberson replaced him (?)

Chris Salerno – is he still on the panel?

Quorum was reached and minutes approved. – 1 abstention.

4. Elect Co-chair for spring.

- Nancy Weiner was nominated and elected as UCC Co-Chair for the spring. Vote: All in favor.

5. UCC Assessment

- We are discussing the next steps for assessment.
- A summary was submitted to the provost. An informal meeting was had with provost as a preliminary in discussing results.
- We have a report available and the results have been gone over the last few meetings.
- No standout area but all areas appear to be on the lower side. This may be due to Juniors/sophomores being part of writing sample.
- Reviewer's feedback:
There is a cultural change and an acceptance of W.I assessment. We want to continue the conversation.
- Do we want to offer faculty development?
- Improving students writing.
-We should push information out to the colleges. Talk about how the data was collected and what it means. This can be done at the college meetings, the director's council or the Dean's council.
- Should we have a W.I Workshop?
-tips on editing/timing/efficiency. Formatting.
- The university does not have a set writing format. (Discipline specific?)
- How do we universally look at students writing when it is across discipline?
-Jonathan bone will look to other institutions to see how they handle this problem.

6. UCC Community and Civic Engagement Roundtable

- The roundtable will be held on Thursday, November 19th at 10-11AM in the Library Paterson Room (213)
- This is a push to improve civic engagement and for faculty to match the work student development are doing and improving our side.
- Several key players from C. Kelley's Civic Engagement lab have been invited to talk about their experiences.

7. Course Approvals:

- **ASN East Asian Lit. in Translation**
- There is concern it is not a W.I course.
Section 8 of the outline says it is a W.I course – should we be denying a course accreditation for issues not related to 2C area?
-Strongly recommend resubmit for W.I
Remove mention of W.I for now.

This course is cross-listed with CHIN 2040, there is some concerns that a UCC designation for one means the same designation for the other, as a Chinese course addressing Korean literature is a concern. We should make a note of it and go to departments and make sure the chairs understand the issue with cross-listing.

Passed with recommendation for W.I review.

Vote: 10 in favor, 0 against, 3 Abst.

- **SPED Disability in Media and Literature**

Developing a minor in disability studies – new academic code.
Impressive bibliography, though profoundly Eurocentric.

Vote: 12 in favor, 0 against, 1 abst.

8. Next Meeting: 12/04 UC 171 A/B, 12:30-2 PM

9. Meeting adjourned at 1.45 PM